

**HUUC Board of Trustees
Wednesday, December 21st 2016
Board Meeting Minutes**

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Present: Rebecca St. Clair, President; Jeff Ochsner, Vice-President; Tim Hamlin, Secretary;
Bruce Froelich, Poppy Hernandez
Absent: John Wilkinson, Peggy Humphreys

1. Chalice lighting / Check ins

2. Acceptance of August 2016 Minutes:

Motion by Poppy, second by Jeff; November Minutes accepted as written.

3. Guest Presentation; None

4. President's Report: Rebecca handed out Chalice Lighters pamphlets and reminded the board of the desire to promote this (this is in the president's report section of the January Newsletter).

5. Committee Reports:

- a) Religious Education: Verbal report only by Tim, chair of RE. Child care going OK. Margot Haynes doing classes for 3 year olds and up who are capable of classroom activities. More volunteers needed for teacher and child care back up and other activities such as parent newsletter, pen pals for Nepal student, etc.
- b) Finance Committee and Treasurer's report: Bruce Froelich; verbal report and written reports:

We have a healthy balance in excess of \$41,000. That includes a \$750 going toward the cost of the new lift that is planned. Rebecca mentioned that we have a 50 year anniversary for the building coming and that this may be a platform for more fundraising, advertising for donations for the lift.

Jeff motioned to accept the Finance and Bookkeeper reports; second by Poppy; Approved.

6. New Business:

- a) Endowment

Poppy provided an Endowment Committee Report of their decisions for grants for this year. A copy of the report is attached to these minutes.

Motion by Jeff to approve the Endowment Committee decisions; second by Bruce; Approved with one dissenting vote (Tim Hamlin).

b) Snow Removal

We, currently, do not have a regular person to do snow removal (Jon Torrey had been doing this last Winter). Rebecca reports she and Poppy know a neighbor who may be a good choice. One of them will be contacting this person to see about them being our regular snow removal person.

c) Time, Talent and treasure survey.

Rebecca reports that a survey of the congregation regarding their talents, etc. is being considered for inclusion with this year's pledge drive. It was suggested that it might be a good idea to survey our needs as well so that, if we find new volunteers, we will be able to make informed choices about what to tell them in terms of needs of the church. Tim indicated he could write to committee chairs regarding this.

d) Social Action request to set aside Mondays for Healing events that may become needed or appropriate in case of local or other events that may be highly stressful.

A motion was made by Poppy to approve the setting aside of Mondays for such events as needed; second by Tim; Approved.

e) Arm Chair Request

A request has been made to provide a space in the sanctuary for one or more armchairs for the purpose of making the space more handicap accessible. Tim offered to contact Janet at Disability Connections to see about a possible accessibility evaluation. It was, at first, thought that the floor might have to be leveled to accommodate new armchairs.

Jeff made a motion that the board approve funds not to exceed \$1,000 from the current fund balance to pay for removal of a row (or two) of pews, for purchase of armchairs and any other work needed to ensure the space is safe for such use ; second by Poppy; Approved.

It was noted after the board meeting that, happily, the floor in the sanctuary is horizontal for the first two rows of pews, unlike the remaining pews.

f) Chalice Lighter Program

See President's Report, above.

7. Old Business:

a) Building items; stair lift (tabled due to time constraints).

8. Adjournment:

Motion to adjourn by Poppy, second by Bruce; approved

9. Dates: Next Board Meeting: Wednesday, January 11th at 7:00 p. m.

February Newsletter deadline: **by 5PM Monday, January 23rd.**

Respectfully submitted:

Tim Hamlin
Board Secretary

Harbor Unitarian Universalist Congregation Endowment Fund Committee
2016-2017 Grant Requests and Awards

Recommended Spendable Balance: \$6,600

Grants requested December 1, 2016:

Project Purpose	Requester	Amount	Decision
Grace and Space: Bookshelves	Tim Hamlin	\$2,000	0
Grace and Space: Poster display	Time Hamlin	\$500	0
Grace and Space: Electronic bulletin board	John Wilkinson	\$500	0
Grace and Space: Social Hall PA system	John Wilkinson	\$1,000.	0
Supper House	Gwen Williams	\$700	\$700
30 Days of Peace - Cooperating Churches	Kryssis Bjork	\$500	\$200
Continuing Education-Music Director	Sue McIntire	\$1,150	\$1,150
Worship and Music: new lectern	Carolyn Holmes	\$800	\$550
Educational Opportunities	Angela Hernandez	\$1,000	\$800
Education Opportunities	Jamie Huizinga	\$1,000	\$800
Educational Opportunities	Rhian Williams	\$1,000	\$800
Educational Opportunities	Kate Huizinga	\$1,000	\$800
Educational Opportunities	Arielle Perreault	\$500	\$800
TOTALS		\$12,650	\$6,600

Some things to consider:

- Will the proposed project happen without the funding from the endowment?
- Will the proposed project happen with an award that was less than what was being requested from the endowment?
- Does the proposed project have other forms of financial support?
- Is the amount being requested for the proposed project a good value for the congregation?
- Does the proposed project support the mission of HUUC?