

**HUUC Board of Trustees
Wednesday, July 12, 2017
Board Meeting Minutes**

Present: Rebecca St. Clair, Jeffrey Ochsner, Peggy Humphreys, Kurt Troutman, John Wilkinson, Eli Fox (new member-at-large)
Absent: Poppy Sias-Hernandez
Guest: Dale Humphreys

- 1. Chalice Lighting/Check-ins:** Eli Fox welcomed.
- 2. Acceptance of June 2017 Minutes:** Motion made by Jeffrey, seconded by Peggy. Motion carried.
- 3. Guest Presentations:** There were no guest presentations.

Rebecca stated that Arielle Perreault has requested to borrow some church tables for her family's yard sale on Friday through Sunday, August 11-13. Board members agreed by consensus to let her to do so.

- 4. Treasurer's Reports:** The first report came from Bruce Froelich, the outgoing Treasurer. It included a summary for fiscal year 2016-2017.

New Treasurer Kurt said of the budget: "We're sitting as 'good' as we ever have." He encouraged board members to contact him with questions.

Eli requested that the Treasurer's Report include a "ticker on how close we are" to approaching budget limitations. Kurt agreed to do so.

Due to computer problems, there was no Bookkeeper's Report available tonight. The problem is temporary.

Peggy moved to accept reports. Jeffrey seconded. Motion carried.

5. Committee Reports

Worship Committee: Rebecca said that we have a need for more worship assistants. Jeffrey added that we also need more people to operate the sound for services.

Caring Team: Eli Fox said that during the summer, Caring Team business is being carried on through e-mails.

Building and Grounds: John reported progress is being made on old projects. He is checking with an inspector to see what needs to be done by a contractor and what can be done by church members for the platform lift. He added that shop-built goods are easier to install without a permit if allowed, and that minor demolition does not require a permit.

Work on the kitchen will not be undertaken until the lift is done.

6. New Business

Anne English-Rapoport bequeathed \$2,000 to the church. It was suggested to be put toward the lift. This is the breakdown of planned payments for the lift:

\$7,000 endowment

\$7,000 from donations

\$7,000 fund balance (the “last stop” to make up the money)

\$4,000 from Chalice Lighters (to reduce fund balance)

John moved to apply the Rapoport bequest money to funding the lift. Jeffrey seconded. Motion carried.

Clothes Pantry

Jeffrey said the designated room is unsafe, especially electrically. Board members inspected the room and agreed. John moved to relocate the clothing donation pantry to a room on the Southeast corner on the lower level where there are steel shelves. Jeffrey seconded the motion. Motion carried.

R.E. Committee and the New Position

Rebecca said there was a team meeting yesterday to hash out a job description for the position of R.E. Director with secretarial duties. It will be done by Tim Hamlin tomorrow.

Rebecca and six others will participate in the interview process.

There are two internal candidates with two interested for certain for the position. Alice Serou will be posting it on Internet job sites. Candidates from outside the church will have the same chance to be hired for the position.

The plan is for the interview process to be completed in August.

Regarding Contract Workers

Rebecca said that we will pursue a change from independent contractor to employee status. This would possibly include the establishment of an H.R. committee with the Board serving as an approval function, i.e., having the final approval.

Eli made a motion that the Search Committee continue the process to interview candidates and propose one candidate to the Board for the final vote. Seconded by Peggy. Motion carried.

More Regarding Platform Lift

John said that we need to put down a 50% deposit, around \$7,000 (\$8,200 available), which Rebecca approved. John will speak with the manufacturer.

Chairs for the Back Row of the Sanctuary

There has not been word from Bruce Froelich on the status of the armchairs that were going to be ordered for people who have trouble getting up and sitting down in the pews. Rebecca asked Peggy to bring the other three chairs she offered to provide.

Kurt moved to adjourn the meeting. Jeffrey seconded. Motion passed.
Meeting was adjourned at 8:33 p.m.

Respectfully submitted,

Peggy Humphreys
HUUC Board Secretary