

HUUC Board of Trustees
Meeting Minutes 2019-11-17

In Attendance: Rebecca St Clair, Janet Oschner, Carolyn Holmes, Eli Fox, Poppy Sias-Hernandez, Robin Dennay, Kurt Troutman

Guests: Nancy Stier, Arionna Huffman

- 1) Check in: the meeting was called to order at 11:58am
- 2) Acceptance of Minutes
 - a) Poppy moved to approve the minutes from October 2019. Carolyn seconded. The minutes were accepted.
 - b) Eli will forward them to David to be posted on the web.
- 3) Public comment/guest presentations
 - a) Nancy Stier suggested holding a "job fair" at the church, to promote the different committees and roles at HUUC. It can open the inner workings of the church to the average member. The Board discussed how this could also be a good way to continue reviewing the structure of the Board, and seek ways to support committee work. The Board will seek to promote such an event in collaboration with committees and coordination of any bylaw changes.
 - b) It was requested that each month's Board Meeting date be posted in the newsletter. That has been running practice, though the Board meetings have been jumping around due to work and life schedules. The Board resolved to continue submitting meeting dates for the newsletter (ideally in the same spot so it is easy to find), and also to post the date to the Social Hall white board, and HUUC Facebook.
 - c) Arionna would like to take charge of church decorating. The Board agreed this would be a great project for a lead. Arionna will work with Kim to bring out winter holiday decor.
- 4) Committee Reports
 - a) Finance
 - i) Please see attached report. Overall, doing well as all of our bills for our lift has been paid, and all insurance and dues to UUA are also paid.
 - ii) Poppy moves that we pay Kim for her Lift stipend based on the recommendation of the Finance Committee. Robin seconded. The motion passed.
 - b) Endowment

- i) Endowment Committee met with new members to prepare for the upcoming grant season.
 - ii) Grants are due December 1, and requestors are encouraged to communicate with relevant church committees (i.e. Religious Education for any children's grants, Space & Grace for building improvement grants, Green Team for sustainability ideas, etc.).
- c) Caring
- i) The Caring Committee agreed to use discretionary funds for a family in need over the past weekend. They will request more funds. A family to "adopt" for the holidays had yet to be chosen.

5) New Business

- a) Endowment
 - i) The Board discussed sending members to General Assembly in Rhode Island in June 2020.
 - ii) Poppy moved and Kurt seconded that the Board should request \$2,000 to support this trip through an Endowment Grant. Motion passed. Rebecca will write the request.
- b) Building use requests
 - i) There were no current building use requests.
- c) Refill caring discretionary fund
 - i) Carolyn moved and Robin seconded to replenish the Caring Team discretionary fund back to \$500 with the holidays coming up. The motion carried. Eli will work with Kurt to balance the fund.

6) Old Business

- a) Entryway/lift
 - i) Planning for dedication. Proposed to pick a date in January. Potentially January 25.
 - ii) The dedication should also serve as a fun fundraiser.
- b) Building use request form
 - i) Until new dollar amounts are voted on, the current form will remain online. Eli suggested to raise our rates about three times in order to be closer to market rental rates, yet still affordable.
 - ii) A full proposal will be available December 2019.
- c) Bylaw changes
 - i) February 15, 2020, the Board will meet for a retreat to work through potential changes to the HUUC Bylaws and structure of the Board.

7) Dates:

- a) Next Meeting: Sunday, December 8th at 11:45am
- b) Potential Board Retreat: Saturday, February 15th

8) Adjournment: The meeting adjourned at approximately 1:05pm

Respectfully submitted,

Eli Fox
Board Secretary