

HUUC Board of Trustees
Meeting Minutes 2019-12-08

Attendance: Rebecca St Clair, Carolyn Holmes, Eli Fox, Poppy Sias-Hernandez, Kurt Troutman

Excused: Jeffrey Oschner, Robin Denny

Guests: None

- 1) Check in: the meeting was called to order at 12:13pm
- 2) Acceptance of Minutes
 - a) Carolyn moved to approve the minutes from November 2019. Kurt seconded. The minutes were accepted.
 - b) Eli will forward them to David to be posted on the web.
- 3) Public comment/guest presentations
 - a) None
- 4) Committee Reports
 - a) Finance
 - i) Please see attached report. Overall, the Congregation is doing well. The Congregation did pass a deficit budget, and we are on track with that deficit.
 - ii) To help offset the deficit, Poppy moved to spend the remaining of the earmarked building funds from 2013 Annual Meeting to pay the last remaining bill of the lift. At the 2013 annual meeting, \$20,000 was taken out of the Endowment Fund and earmarked for necessary building improvements, as approved by the Board. Only approximately \$15,000 was spent, leaving the remaining funds still designated for building improvement. Kurt seconded. The motion passed to use the remaining earmarked funds to pay down the remaining Lift bill, which was about \$500. The Endowment Committee moved to use part of the \$5,000 remaining for structural improvement to the building. The motion passed.
 - b) Membership
 - i) Arionna Huffman and Jones Barton met with Membership.
 - ii) Membership Committee is working on a day for them to sign our membership book and to celebrate them as new members.
- 5) New Business
 - a) Outstanding volunteer work and dedication to the Lift Project by Jeffrey Oschner

- i) The Board moves to recognize Jeffrey Oschner, who provided enumerable time and expertise to coordinating, installing, and providing product for the Lift, essentially working as a volunteer subcontractor for our main contractor Rubino.
 - ii) First, Jeffrey provided all the electrical material on this project. This included 3 LED lights at approximately \$200 on the lights alone. Additional material like fire caulk, conduit, wire, fittings, hardware, switches, circuit breakers, and outlets brought material costs over \$700 dollars.
 - iii) Second, time was donated at the store purchasing the correct necessary items, and also many hours on the ladder. This project was close to two 40-hour work weeks of labor donated by Jeffrey from demo, to reworking old systems to installing new. Jim Stier also donated time and labor by helping pull wire to cleaning up a monumental mess from debris left behind after penetrating a wall. There were many days Jeffrey spent a good 4 hours at the church then went in to his second shift job just to do it all over again the next day.
 - iv) Finally, the project could not be completed at such discounted cost without coordination and communications provided by Jeffrey. From texting Mike Rubisky to meeting with Mike at the church to go over details of the job multiple times. To multiple communications finding us an electrical contractor to pull the permit. Here I would like to recognize Belasco Electric for putting their name on the line. And there were the times I had to meet Belasco there so they could check my work. Also, the two times I had to meet the inspector there to inspect the work.
 - v) To many in the HUUC community beyond the Board of Trustees, this project is transformative. Jeffrey's efforts went above and beyond typical volunteer work for the church. The electrical expertise provided knowledge and in-kind labor, and had we gone without that extraordinary time commitment, the costs may have been prohibitive once again. Thank you, Jeffrey, for the outstanding work and dedication.
- b) Building use request form
- i) Eli presented a new Building Rental policy and application. This is distinct from the HUUC Building Use Policy.
 - ii) The Board discussed and agreed to add the statement: "Groups and individuals seeking the use of HUUC facilities should not conflict with the Purposes and Principles of the Unitarian Universalist Association." New rental rates for 2020 were also approved.

- iii) The procedures for building rental by third parties were discussed and can be continuously updated as we work through third-party rentals of our space.
- iv) Poppy moved and Carolyn seconded to amend our Building Rental form according to the discussion of policy, and to update our website with this refreshed agreement and application. The motion passed.
- c) Lift Party Plans
 - i) Poppy will lead a group to plan and execute the Lift Party fundraiser
- 6) Old Business
 - a) Bylaw Changes
 - i) The Board Retreat to review HUUC Bylaws is scheduled now for February 29th.
 - ii) Location TBD
 - b) Building use requests
 - i) None
- 7) Dates:
 - a) Next Meeting: Sunday, January 12th at 11:45am
 - b) Lift Party: Saturday, January 25, 2020
 - c) Board Retreat: Saturday, February 29th
- 8) Adjournment: The meeting adjourned at approximately 1:14pm

Respectfully submitted,

Eli Fox
Board Secretary