

HUUC Board of Trustees
January 12, 2020
Meeting Minutes collected by Carolyn Holmes

Attendance: Kurt Troutman, Rebecca St. Clair, Jeffrey Ochsner, Carolyn Holmes, Robin Dennany
Guests: Sue McIntire, Kwame James

Acceptance of Minutes - No Minutes were available from December 2019 meeting.

Public comment/guest presentations – Sue McIntire recommended and requested that we consider a congregational meeting to discuss the congregation's fiscal condition. Support for the meeting was noted and it was suggested that it be held prior to the next budget planning cycle.

Committee Reports-

Reports from Treasurer and Bookkeeper were accepted. Noted was the balance in the checking account of \$29,170.28 while we are on budget for the fiscal year with a planned deficit of \$14,000.

Endowment Committee-

Board approved grants in the sum of \$6650 to be awarded to:

Choir (\$2500 to send up to 10 people to the UU Musicians Network conference)

Board (\$1600 to send representatives to General Assembly)

Green Sanctuary (\$1050)

Education Grants to Kate Huizenga, Jaden Duquette, Rhian Williams (\$500 each)

Bathroom Proposal-

Board approved \$2500 bid by Ribesky Builders to remodel the upper level bathroom to make it accessible for wheelchair use.

Re-certification for UUA-

Our information is due February 3, 2020. A meeting will be held on January 19, 2020 and attended by Rebecca, Kurt, and Carolyn to collect needed information to submit.

Retreat Details –

Board Retreat will be held on February 29, 2020, 9:30 – 4:00, at a place yet to be determined. Agenda items will include Board Structure, By Law amendments, and HUUC's financial concerns and a plan for a congregational meeting to be held March 15 or 22, 2020.

Building use requests -

None were formally submitted but a note was made that a wedding request is pending for a Sunday afternoon wedding.

Lift Party plans-

Due to illness, planning meetings have had to be postponed until further notice.

Board members are asked to each donate an item for a silent auction at the event on January 25.

Recommendation was made that personal invitations be sent out to members and interested parties so they will be encouraged to attend the event.

Dates-

January 19, 2020 Re-certification preparation following Worship service (Carolyn, Rebecca, Kurt)

February 9, 2020 – Monthly Board of Trustees Meeting following Worship Service

February 29, 2020 – Board Retreat 9:30 am. - 4:00 pm.

March 15 or 22, 2020 – Congregational meeting to discuss HUUC Finances before budget process begins

Bookkeeper's Report
Harbor Unitarian Universalist Congregation
January 2020

Noteables:

1. All bills paid as of 1/31/2020
2. No Remarkable Expenses for January 2020
3. Financials were reported to the UUA as part of our annual certification report, along with our current membership count and attendance statistics. We reported 49 members, 14 non-members, and 30 for our annual weekly attendance.

Balance in checking (actual) as of 2/7/2020: **\$ 30,506.23.**

Respectfully submitted,
David McIntire, Bookkeeper
HUUC

11:48 AM

02/07/20

Cash Basis

Harbor Unitarian Universalist Congregation
Profit & Loss Budget Performance
January 2020

	Jan 20	Budget	Jul '19 - J...	YTD Bud...	Annual B...
Ordinary Income/Expense					
Income					
400 · Pledges	2,994.00	2,833.33	22,477.01	19,833.35	34,000.00
405 · Collection	122.00	250.00	1,458.00	1,750.00	3,000.00
410 · City of the Dead	0.00	83.33	1,659.91	583.35	1,000.00
430 · Building Rental	0.00	0.00	935.00	0.00	0.00
Total Income	3,116.00	3,166.66	26,529.92	22,166.70	38,000.00
Gross Profit	3,116.00	3,166.66	26,529.92	22,166.70	38,000.00
Expense					
500 · Board Expenses	0.00	41.67	0.00	291.65	500.00
510 · UUA Dues	0.00	407.00	4,876.00	2,849.00	4,884.00
512 · Muskeon Coop. Churches D...	0.00	4.17	0.00	29.15	50.00
520 · Insurance	-103.00	217.50	2,683.00	1,522.50	2,610.00
531 · Office Supplies	31.74	50.00	347.57	350.00	600.00
603 · Caring Min. Discretionary Fu...	0.00	25.00	300.00	175.00	300.00
620 · Janitorial Expense	583.33	333.33	2,583.31	2,333.35	4,000.00
630 · Worship Speakers	500.00	500.00	4,250.00	3,500.00	6,000.00
631 · Worship Supplies/Expenses	0.00	17.50	0.00	122.50	210.00
650 · Music Director Salary	846.67	846.67	5,968.35	5,926.65	10,160.00
651 · Pianist	0.00	75.00	150.00	525.00	900.00
653 · Choir/Piano Music	8.69	30.00	8.69	210.00	360.00
654 · Music Director Professional ...	-183.00	104.17	-183.00	729.15	1,250.00
660 · Social Action	47.00	62.50	602.00	437.50	750.00
670 · RE Coord/Office Asst Salary	650.00	650.00	5,550.00	4,550.00	7,800.00
673 · RE Child Care	0.00	125.00	0.00	875.00	1,500.00
674 · RE Miscellaneous Expense	-3.90	30.00	-147.47	210.00	360.00
700 · Space & Grace	35.39	100.00	47.16	700.00	1,200.00
701 · Gas	266.00	300.00	1,942.00	2,100.00	3,600.00
702 · Electricity	80.00	82.50	493.59	577.50	990.00
703 · Telephone	48.85	45.00	336.20	315.00	540.00
704 · Water & Sewer	10.01	22.50	152.59	157.50	270.00
706 · Internet Connection	39.99	40.00	279.93	280.00	480.00
708 · Special City Tax Assessment	0.00	1.67	18.85	11.65	20.00
709 · Platform Lift expenses	-1,245.00	0.00	-715.69	0.00	0.00
720 · Advertising	0.00	12.50	174.56	87.50	150.00
731 · Mailings	0.00	4.17	11.00	29.15	50.00
732 · Bank/Payroll Service Charges	51.68	45.00	421.76	315.00	540.00
740 · Payroll Taxes	114.50	114.50	881.19	801.50	1,374.00
751 · Membership Committee	36.00	20.00	36.00	140.00	240.00
752 · Caring Committee	0.00	25.00	200.00	175.00	300.00
Total Expense	1,814.95	4,332.35	31,267.59	30,326.25	51,988.00
Net Ordinary Income	1,301.05	-1,165.69	-4,737.67	-8,159.55	-13,988.00
Net Income	1,301.05	-1,165.69	-4,737.67	-8,159.55	-13,988.00