

HUUC Board of Trustees
February 9, 2020
MINUTES

1. Attendance: Kurt Troutman, Poppy Sias-Hernandez, Rebecca St. Clair, Jeffrey Oschner, Eli Fox
2. Jeffrey moved, and Poppy seconded, to accept January 2020 meeting minutes. December 2019 meeting minutes will be tabled for approval. The motion passed.
3. Public comment/guest presentations. Kim Burr submitted written notes:
 - a. Elevator signs will be needed: Floor signs to coordinate with elevator buttons, and a sign in elevator indicating that button needs to remain pushed for operation.
 - b. Recycling - request to show the State of Michigan videos on recycling sometime. The videos are short and cute with raccoons. The Board agreed this could be a good use of the Children's Story time.
4. See attached report from Finance Committee. The budget is in line and there are no particular outliers or irregularities, but that means the congregation is on target with the \$14,000 deficit passed at the 2019 General Meeting. The Lift Party raised \$1,700. Member pledges are coming in, but membership is lowest it has been at 49.
5. New Business
 - a. Building use requests
 - i. Joelayne Glover and Tate Hamza submitted a building use request for Sunday, April 26 at 4:15pm for their wedding. Kali Fox will officiate the wedding, and requested the couple have a rehearsal on Saturday April 25 (we will not charge for this). Eli will ask the couple about sound operations. The cost will be \$250 for Sunday's use. Jeff moved and Eli supported to approve the request. The motion passed.
 - ii. Gwen Williams submitted a request for World Water Weekend kickoff, on Friday March 20th from 4-8pm as part of the Social Action team. As an HUUC Committee-sponsored event, there is no cost. Eli moved and Poppy seconded to approve the request.
 - b. Recovery congregation
 - i. HUUC will invite Lily of St. John's Episcopal Church in downtown Muskegon to talk with us about becoming a recovery congregation. There is interest in this, for those who may not be comfortable in a strictly Christian setting.
 - c. Retreat details

- i. Scheduled for Saturday, February 29 at Rebecca's house.
 - ii. 9:30am - 4:00pm (Kurt cannot attend)
 - iii. Agenda to include:
 1. Potential Bylaw changes
 2. How to allow off-site annual meeting participation
 3. Finance brainstorm (Jeff mentioned success of 50/50s)
 4. Off-site meetings for exposure and advertisement
 - iv. Rebecca will send examples of At-Large Board formats
 - d. Other business: none
6. Old Business
- a. Bylaw changes will be discussed at the February 29 Board Retreat.
 - b. New building use request form has been approved, but can be adjusted as necessary depending on how requests come in
7. Adjournment was at 12:35pm
8. Dates
- a. Board of Trustees retreat: Saturday, February 29
 - b. Next Board Meeting: Saturday, March 21 @10am at Aldea coffee
 - c. December minutes to be approved at March 21 meeting
 - d. Congregation conversations about bylaws and other business, potentially: March 15 or March 20

Respectfully Submitted,

Eli Fox
Board Secretary

Harbor Unitarian Universalist Congregation

Profit & Loss Budget Performance

February 2020

03/21/20

Cash Basis

	Feb 20	Budget	Jul '19 - ...	YTD Bud...	Annual B...
Ordinary Income/Expense					
Income					
400 · Pledges	983.00	2,833.33	23,460.01	22,666.68	34,000.00
405 · Collection	134.00	250.00	1,592.00	2,000.00	3,000.00
410 · City of the Dead	0.00	83.33	1,659.91	666.68	1,000.00
430 · Building Rental	0.00	0.00	935.00	0.00	0.00
Total Income	1,117.00	3,166.66	27,646.92	25,333.36	38,000.00
Gross Profit	1,117.00	3,166.66	27,646.92	25,333.36	38,000.00
Expense					
500 · Board Expenses	0.00	41.67	0.00	333.32	500.00
510 · UUA Dues	0.00	407.00	4,876.00	3,256.00	4,884.00
512 · Muskeon Coop. Churches D...	0.00	4.17	0.00	33.32	50.00
520 · Insurance	0.00	217.50	2,683.00	1,740.00	2,610.00
531 · Office Supplies	0.00	50.00	347.57	400.00	600.00
603 · Caring Min. Discretionary Fu...	0.00	25.00	300.00	200.00	300.00
620 · Janitorial Expense	333.33	333.33	2,916.64	2,666.68	4,000.00
630 · Worship Speakers	500.00	500.00	4,750.00	4,000.00	6,000.00
631 · Worship Supplies/Expenses	0.00	17.50	0.00	140.00	210.00
650 · Music Director Salary	805.01	846.67	6,773.36	6,773.32	10,160.00
651 · Pianist	150.00	75.00	300.00	600.00	900.00
653 · Choir/Piano Music	0.00	30.00	8.69	240.00	360.00
654 · Music Director Professional ...	-325.00	104.17	-508.00	833.32	1,250.00
660 · Social Action	54.00	62.50	656.00	500.00	750.00
670 · RE Coord/Office Asst Salary	650.00	650.00	6,200.00	5,200.00	7,800.00
673 · RE Child Care	0.00	125.00	0.00	1,000.00	1,500.00
674 · RE Miscellaneous Expense	-38.00	30.00	-185.47	240.00	360.00
700 · Space & Grace	0.00	100.00	47.16	800.00	1,200.00
701 · Gas	266.00	300.00	2,208.00	2,400.00	3,600.00
702 · Electricity	80.00	82.50	573.59	660.00	990.00
703 · Telephone	47.80	45.00	384.00	360.00	540.00
704 · Water & Sewer	17.02	22.50	169.61	180.00	270.00
706 · Internet Connection	39.99	40.00	319.92	320.00	480.00
708 · Special City Tax Assessment	0.00	1.67	18.85	13.32	20.00
709 · Platform Lift expenses	-285.00	0.00	-1,000.69	0.00	0.00
720 · Advertising	0.00	12.50	174.56	100.00	150.00
731 · Mailings	0.00	4.17	11.00	33.32	50.00
732 · Bank/Payroll Service Charges	427.38	45.00	849.14	360.00	540.00
740 · Payroll Taxes	114.50	114.50	995.69	916.00	1,374.00
751 · Membership Committee	0.00	20.00	36.00	160.00	240.00
752 · Caring Committee	0.00	25.00	200.00	200.00	300.00
Total Expense	2,837.03	4,332.35	34,104.62	34,658.60	51,988.00
Net Ordinary Income	-1,720.03	-1,165.69	-6,457.70	-9,325.24	-13,988.00
Net Income	-1,720.03	-1,165.69	-6,457.70	-9,325.24	-13,988.00