

**Harbor Unitarian Universalist Congregation**  
**Board of Trustees meeting**  
**July 13, 2020**

<p><b>Attendance</b>          Poppy, Jones, Kurt, Robin, Rebecca, Carolyn, Kwame          Eli in CO, limited internet access</p> <p>Quorum: Board of Trustee Meetings shall have a quorum of 4</p>	<p><i>Board Officers approved by unanimous vote</i></p>
<p><b>Finance Report</b>          Items of note (please see full report attached):</p> <ul style="list-style-type: none"> <li>● \$516.18 Net positive for June</li> <li>● In July we pay insurance and UUA dues</li> <li>● Paypal is doing great, majority donations are paypal now</li> <li>● Paypal is worth continuing to mention at Sunday gatherings and putting up on FB (Rebecca/Kwame will work out FB paypal post)</li> </ul>	<p><i>Jones will mention paypal this Sunday (7/19)</i></p> <p><i>Kurt will be in regular attendance after to announce</i></p>
<p><b>Board Engagement</b>          If you have agenda items for a board meeting, send them to Poppy by the Wednesday prior to the meeting. Poppy will send a completed agenda on the Friday prior to the meeting.          There are two opportunities for board member individual development. Please be ready to share if you go to either of these</p>	
<p><b>8/30/20 Message</b>          Lizzie has expressed interest in presenting this day.</p>	<p><i>Lizzie should confirm by newsletter due date with a topic title.</i></p>
<p><b>New member logistics</b>          Carolyn and Rebecca met with two prospective members. Hoping they'll come to Sunday Zoom meetings and receive a warm welcome and engagement from current members - the Board should model that.</p> <p>A potential end-of-summer social distance get together and new member signing was discussed. Rebecca would like to set up another zoom call with the prospective new members with more faces.</p>	<p><i>Rebecca got an email from someone who was attending prior to COVID closures (and pregnancy) who reached out and wants to reconnect.</i></p>

<p>Rebecca will set up path to membership classes as necessary  <b>New Member logistics cont.</b>  Zoom details would be published on FB.</p> <p>Another possibility is a monthly meet and greets, which would be smaller and less formal. An open forum that Rebecca/Carolyn will lead.</p>	
<p><b>Kwame's Tech Tips</b>  There are @harboruu.org email addresses available</p> <ul style="list-style-type: none"> <li>● trustees@harboruu.org</li> <li>● President@harboruu.org</li> <li>● vicepresident@harboruu.org</li> <li>● treasurer@harboruu.org</li> <li>● secretary@harboruu.org</li> </ul>	<p><i>Kwame is setting up email forwarding and is committing to updating website board info</i></p>
<p><b>Zoom Hosting</b>  Rebecca doesn't need to be the Zoom person and is willing to teach anybody who wants to learn.</p> <p>On Friday or Saturday Rebecca posts it to fb and sends it to Kim to send out to everyone</p>	<p><b>Zoom support Schedule:</b>  7/19 Rebecca will help Carolyn  7/26 Jones will help Kurt  8/2 Robin will help Rebecca  8/9 Poppy will help Jones  8/16 Rebecca will help Eli  8/23 Eli will help Robin  8/30 Jones will help Lizzie</p>
<p><b>Email lists</b>  Zoho has a tool that should be helpful for consolidating mailing lists.</p> <ul style="list-style-type: none"> <li>● How many emails can we have?</li> <li>● How do we send emails from a HarborUU domain?</li> <li>● Kim needs to be looped in</li> </ul>	<p><i>Jones and Kwame will sync up re: Zoho by next board meeting (8/10)</i></p>
<p><b>Business to carry over</b></p>	
<p><b>Next Meeting:</b> Monday 8/10/2020, 7:30pm</p>	<p><i>Meetings will be second Monday of the month until further notice</i></p>