

HUUC BOARD MEETING AGENDA

Monday, October 12, 2020

7:30-8:30pm, via Zoom

Agenda Item	Discussion/Notes	Action Items
Chalice Lighting Check-in / Roll Call (7:30-7:45)	Present: Robin Dennany (Vice President), Eli Fox (Secretary), Jones Barton (Member at Large), Carolyn Holmes (Member at Large), Kurt Troutman (Treasurer), Poppy Sias-Hernandez (President) Excused: Rebecca St. Clair (Member at Large)	Quorum is 4 board members
Review Agenda & Minutes (7:45-7:48)	Jones moved and Robin seconded approval of September minutes. The motion passed unanimously.	Eli will send minutes within the week of the meeting.
Public Comment		
Committee Reports	<p>Finance (Kurt)</p> <ul style="list-style-type: none"> ● Please see attached report from Bookkeeper David McIntire. ● Overall, in good shape despite the COVID pandemic. Stable overall balance of funds. Expenses, like income, are down. At this point, expenses seem to be down more than income. ● We are operating on an approved \$5,000 deficit <p>Space & Grace</p> <ul style="list-style-type: none"> ● Lift is fixed. <p>Worship (Rebecca)</p> <ul style="list-style-type: none"> ● Other Congregational Zoom opportunities being researched 	<p><i>Board Worship Sundays</i></p> October 18: Robin November 8: Poppy December 6: Kurt January: Jones

	<ul style="list-style-type: none"> • Lansing UU does 10:30am on YouTube • Beacon UU in Troy does the same • Minister at HUUC - finance is a barrier, how do we open up a conversation despite this concern? If we choose to search and hire, it is a purposefully long, drawn-out process with tools from UUA to find the best match. A minister provides spiritual guidance, can we benefit from this? Schedule time for our Board to discuss. 6:30pm next month Nov 9 <p>Caring</p> <ul style="list-style-type: none"> • Outreach status: Kim now knows she is working 5/hours a week, but broke her arm recently. May need to reassess. <p>Endowment (Eli)</p> <ul style="list-style-type: none"> • Sue's term is ending. Need to fill her place • Eli will invite a new member. 	<p>Poppy will get update from Kim about health and work ability. Poppy will check-in with Kim weekly now</p> <p>Eli to invite a new member to serve</p>
<p>New Business (8:00-8:20)</p>	<p>Google My Business Eli will look into claiming HUUC on Google, and whether anyone else already has done this for the Congregation.</p> <p>Sustainable Zoom/Tech Support for Worship & Meetings Rebecca, Kwame, and Jones have been doing much tech.</p> <p>Fundraiser Opportunities/Brainstorm https://www.vancopayments.com/egiving</p> <ul style="list-style-type: none"> • Tabled 	<p>Eli will research Google My Business</p> <p>Jones will contact Anna to see if she can help with Zoom tech support Sundays</p> <p>Tabled</p>

Old Business
(8:20-8:35)

Plans for Reconvening

- Congregational Survey Draft (Eli)
- Best Practices (Carolyn)
 - UUA guidance on gathering when COVID-19 subsides. Probably most conservative approach. How do we decide who is admitted if we reach capacity? Can we offer two tracks of robust participation? Digital presentation simultaneous with in-person? What level of volunteers are needed? What can take place of hymnals? How to serve any food or drink safely? What response plan is in place if we have COVID outbreak in building?
 - CDC has considerations for communities of faith. Recommend we offer options for participating remotely. Protecting those with higher risk from forcing to disclose medical conditions. Modify offering. No paper order of service. Lots of rules on child care.
 - State of Michigan DHHS order - religious service is not subject to *penalty*, however, they do have guidelines for meeting in closed, non-residential space
 - Center for American Progress. Consider local numbers, not just State levels. Low level of incidents means 10 or few cases per 100,000 people in the last 14 days. Does our area offer suitable testing and contact tracing? They say UUA's guidelines are "prudent" in going above and beyond normal precautions.
 - The range of recommendations varies greatly.
- Seating possibilities (Jones)
- Schedule a December Community Conversation?

Newsletter Month	Author	Due to Jessica
November	Carolyn	10/26/2020
December	Kurt	11/23/2020
January	Jones	12/28/2020
February	Eli	1/25/2021

Eli to draft survey and send by email. To be sent early November with 2-week response time. Measure not just feelings about re-opening, but also what is absolutely needed to stay safe. The Board will then pull together recommendations for discussion at December Community Conversation.

Carolyn, Jones, and Eli will analyze the data Carolyn has compiled and make recommendations. This will be a starting point for the community conversation.

	<p>Community Conversations</p> <ul style="list-style-type: none"> • Wednesday, November 11 (Veterans Day) - Post Election • Wednesday, December 9th - Reopening Conversation <p>Planning for our newsletter</p> <p>Newsletter content is due to Jessica on the last Monday of the month. Carolyn is scheduled to write for November – please submit key news to her in advance of the deadline.</p>	<p>Community Conversation schedulers: Kurt, Jones</p> <p>November facilitator: Susan F?, Arionna?</p> <p>November tech moderator: Jones, Anna? Kwame? Arionna?</p> <p>December facilitator: Poppy</p> <p>December tech moderator: Eli,</p>
<p>Review action items (8:35-8:45)</p>	<p>Next Board Meeting: Monday, November 9, 2020 7:30 – 8:45pm via Zoom https://zoom.us/j/94891000199</p> <p>6:30pm dedicated pre-work</p>	